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| **Con: No** | **Description** | **Contract Admin Activities** | **Responsibility** | **Surveillance Techniques** | **Time Plan** | **January** | |  |  |  |  |  |  |  | **December** | | **Remarks** |
| **Scheduled** | **Actual** |  |  |  |  |  |  |  | **Scheduled** | **Actual** |
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**Annex 5**

**Contract Administration Plan (CAP)**

**For Year ……………………..**

Prepared by ………………………………… Approved by ………………………………..